

**TROOP 13 OF VIENNA
LEADERSHIP CONTRACT**

Leadership Position Description

Troop Quartermaster

General Information SCOUT'S NAME: _____

Type: Appointed by the Senior Patrol Leader of the Troop

Term: 12 months

Reports to: Assistant Senior Patrol Leader and Troop Adult Quartermaster

Description: The Troop Quartermaster keeps track of troop equipment and sees that it is in good working order.

Comments: The Quartermaster does most of his work around camp outs. There are times when the Quartermaster must be available to check equipment in and out.

Qualifications

Rank: 1st class or higher

Experience: none

Performance Requirements

Training: Meet with past Troop Quartermaster for training, Attend Introduction to Leadership for Scouts and Troops.

Attendance: You are expected to attend 60% of all troop meetings, outings, and service projects. You must call the Senior Patrol Leader or Assistant Senior Patrol Leader if you are not going to be at a meeting or if you suddenly must miss an outing. If your attendance is low, or if you have three unexcused absences in a row, you can be removed from office. Does attend the Patrol Leaders Council.

Specific Leadership Responsibilities

- Keeps records on patrol and troop equipment.
- Makes sure equipment is in good working condition. Issues equipment and makes sure it is returned in good condition.
- Makes suggestions for new or replacement items.
- Works with the Committee member responsible for equipment.
- Gets the US, troop, and patrol flags for meetings ceremonies and puts them away afterwards.

General Leadership Responsibilities

Uniform: Set the example by wearing your uniform correctly. This means that you will wear all the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

**TROOP 13 OF VIENNA
LEADERSHIP CONTRACT**

Behavior: Set the example by living the Scout Oath, Scout Law, and Outdoor Code in your everyday life. Show Scout Spirit in everything you say and do.

Bearing: Set the example by being an active Scout. Be on-time for meetings and activities. You also need to make sure that someone will assume your responsibilities.

Your Name: _____ Age: _____

Current Rank: _____

Scouts Agreement: I have read the job descriptions for these positions. I understand the duties and responsibilities and if selected will carry them out to the best of my ability.

Signature /Date

Parents Support Agreement: I agree with the commitment my son is making. I promise to support him in attending training, troop meetings, and troop activities as well as with encouragement at home. I realize that once selected his presence is necessary for the smooth functioning of the Troop.

Signature/ Date