

**TROOP 13 OF VIENNA  
LEADERSHIP CONTRACT**

**Leadership Position Description**

**Assistant Patrol Leader**

**General Information SCOUT'S NAME:** \_\_\_\_\_

**Type:** Elected by members of the patrol

**Term:** 12 months

**Reports to:** Patrol Leader

**Description:** The Assistant Patrol Leader leads the patrol in the Patrol Leaders absence.

**Comments:** Substituting for the Patrol Leader is only part of the Assistant Patrol Leaders job. The APL actively helps run the patrol.

**Qualifications**

**Rank:** none

**Experience:** none

**Performance Requirements**

**Training:** OJT by Patrol Leader

**Attendance:** You are expected to attend 60% of all troop meetings, outings, and service projects. You must call the Patrol Leader or Senior Patrol Leader if you are not going to be at a meeting or if you suddenly must miss an outing. If your attendance is low, or if you have three unexcused absences in a row, you can be removed from office. Attends PLC meetings, if the Patrol Leader is unable to attend.

**Specific Leadership Responsibilities**

- Helps the Patrol Leader plan and steer meetings and activities.
- Helps the Patrol Leader keep patrol members informed.
- Helps the patrol get ready for all troop activities. Represents his patrol at Patrol Leaders council meetings when the Patrol Leader cannot attend.
- Lends a hand controlling the patrol and building patrol spirit.

**General Leadership Responsibilities**

**Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

**Bearing:** Set the example by being an active Scout. Be on-time for meetings and activities. You also need to make sure that someone will assume your responsibilities.

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Your Name: \_\_\_\_\_ Age: \_\_\_\_\_

Current Rank: \_\_\_\_\_

**Scouts Agreement:** I have read the job descriptions for these positions. I understand the duties and responsibilities and if selected will carry them out to the best of my ability.

\_\_\_\_\_  
Signature/Date

**Parents Support Agreement:** I agree with the commitment my son is making. I promise to support him in attending training, troop meetings, and troop activities as well as with encouragement at home. I realize that once selected his presence is necessary for the smooth functioning of the Troop.

\_\_\_\_\_  
Signature/Date